

CURRICULUM VITAE

K.KAJAL KIRAN

✉ kkajalkiran26@gmail.com

☎ +91 8144621791



CAREER OBJECTIVE

- Seeking suitable position in reputed organization. Looking forward for opportunity which would help me to acquire skills there by giving scope to exploit for the development of the organization.

EDUCATIONAL QUALIFICATION

- +3 in B.A (Odia) from Mahamayee Mahila Mahabidyalaya, Berhampur under Berhampur University, Bhanja Vihar in the year 2023 with 74%.
- Intermediate in arts from Mahamayee Mahila Mahabidyalaya, Berhampur under Berhampur University, Bhanja Vihar in the year 2020 with 60%.
- Matriculation from Maa Saraswati Sishu Vidyamandir, Basudevsnagar, Berhampur B.S.E Odisha in the year 2018 with 58%.

TECHNICAL SKILL

- Completed tally.ERP from Kensoft Education, Berhampur in the year 2022 with 88%.

EXPERIENCE

- 1 Year Experience Of Credit Card Sales Management in Jai Jagannath Financial Services at Berhampur Odisha.
- 6 Months Experience of Tb Process in Germanium Technology limited Company at Delhi Noida

STRENGTH

- Good communication skills and analytical skills
- Positive work methodology under stress
- Good learner and always willing to learn
- Ability to adjust in any type of environment, Self-motivated, hard working
- Ability to maintain staff work and maintain control in challenging situations
- I work well under pressure

PERSONAL DETAILS

Father' Name	:	K. Surya Prakash Rao
Date Of Birth	:	31/12/2002
Marital Status	:	Unmarried
Gender	:	Female
Religion	:	Hindu
Nationality	:	Indian
Language	:	Odia, Hindi, Telugu, English

Declaration:

I hereby declare that the information furnished above is true to the best of my knowledge.

Place : Berhampur

Date :

(K.KAJAL KIRAN)